

Annual WRIA 14 Grant Process Timeline 2024¹

Date	Time	Action	Description/Notes
January 17	1:00 pm - 3:00 pm	LE Committee Meeting	TBD
January 26	Close of Business	Due date: Letters of Intent	[1] Letters of intent (LOI) and 4-Year Workplan (4YWP) forms due to LEC.
February 4	Close of Business	PRISM Number Assignment	LEC to provide a PRISM number for each project to allow for application completion via PRISM Online.
February 21	1:00 pm - 3:00 pm	LE Committee Meeting	TBD
February 25	Close of Business	Due date: Complete Applications	[2] Complete applications due via PRISM Online.
March 13	9:00 am - 3:00 pm	Project Site Visits	[3] The SRFB Review Panel evaluates projects using Manual 18, Appendix K criteria. RCO staff and SRFB Review Panel members attend lead entity-organized site visits.
April 1	TBD	First Comment Form	[4] Applicants receive a SRFB Review Panel comment form identifying projects as Clear, Conditioned, Needs More Information (NMI), or Project of Concern (POC). RCO staff returns Conditioned, NMI, or POC applications to allow applicants to update applications and respond to comments.
April 12&13	TBD	Conference Call [Optional]	[5] Lead entities can schedule a one-hour conference call with project applicants, RCO staff, and one SRFB Review Panel member to discuss NMI, POC, or conditioned projects in their lead entity.
April 17	1:00 pm - 3:00 pm	LE Committee Meeting	TBD
May 15	1:00 pm - 3:00 pm	LE Committee Meeting	TBD
June 19	TBD	LE Committee Meeting – Project Presentations and Joint Ranking Meeting	[6] Project presentations. Sponsors present and recap projects, and add any updates since site visits. Committee members come prepared by reviewing and considering ranking criteria/scoring.
June 27	Noon	Due date: Updated Applications	[7] Updated application materials due via PRISM Online.

¹ The lead entity reserves time on a monthly basis (third Wednesday of each month) to convene the LE Committee as necessary. If a meeting is required, agenda and supplemental material will be made available one week in advance.

July 17	1:00 pm – 3:00 pm	LE Committee Meeting	TBD
July 21	TBD	Final Comment Form	[10] Applicants receive the final SRFB Review Panel comment forms, which will identify their projects as Clear, Conditioned, or Project of Concern (POC).
August 8	Noon	Due date: Accept SRFB Review Panel Condition	[11] Applicants with “Conditioned” projects must indicate whether they accept the condition or are withdrawing their project.
August 12	Close of Business	Ranked List Submitted	[12] LEC submits ranked project list via PRISM Online.
August 21	1:00 pm - 3:00 pm	LE Committee Meeting	TBD
September 18	1:00 pm - 3:00 pm	LE Committee Meeting	TBD
September 21 & 22	TBD	Grants Awarded	[13] Salmon Recovery Funding Board awards grants.
October 20	1:00 pm - 3:00 pm	LE Committee Meeting	TBD
November 20	1:00 pm - 3:00 pm	LE Committee Meeting	TBD
December 18	1:00 pm - 3:00 pm	LE Committee Meeting	TBD
